

# RESTAURANT RE-OPENING CHECK-LIST: EXTERIOR

LOCATION NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

RECOMMENDED ACTION		RECOMMENDED TEAM	COMPLETED
HVAC	1	Replace air filters with commercial pleated HVAC filters (dispose of old filters).	Professional Service Technician
	2	Inspect / clean all washable filters and economizer screens.	Professional Service Technician
	3	Clean / wash condenser and evaporator coils.	Professional Service Technician
	4	Clean condensate pans/drain lines.	Professional Service Technician
	5	Replace fan belt with commercial HVAC belt, check proper tension and pulley alignment.	Professional Service Technician
	6	Measure and record voltage and amperage of compressor and motors.	Professional Service Technician
	7	Measure refrigerant line temperatures.	Professional Service Technician
	8	Inspect fan motor, fan mounts, and bearings; lubricate/adjust as necessary.	Professional Service Technician
	9	Visual inspection of refrigerant lines and connections for any signs of leaks.	Professional Service Technician
	10	Visual inspection of electrical connections and contactors for signs of arcing or damage.	Professional Service Technician
	11	Operational check of system controls for the current season.	Professional Service Technician

RECOMMENDED ACTION		RECOMMENDED TEAM	COMPLETED
WALK-IN CONDENSER	1	Clean condenser coils; inspect end passes/fins for corrosion/deterioration.	Professional Service Technician
	2	Clean condensate pans/drain lines.	Professional Service Technician
	3	Measure and record voltage and amperage of compressor and motors.	Professional Service Technician
	4	Measure and record operating pressures.	Professional Service Technician
	5	Visual inspection of refrigeration lines and connections for signs of leaks or corrosion.	Professional Service Technician
	6	Visual inspection of electrical connections and contactors for signs of arcing or damage.	Professional Service Technician

RECOMMENDED ACTION		RECOMMENDED TEAM	COMPLETED
ICE MACHINE CONDENSER	1	Clean condenser coils; inspect end passes/fins for corrosion/ deterioration.	Professional Service Technician
	2	Measure and record voltage and amperage of compressor and motors.	Professional Service Technician
	3	Measure and record operating pressures.	Professional Service Technician
	4	Visual inspection of refrigeration lines and connections for signs of leaks or corrosion.	Professional Service Technician
	5	Visual inspection of electrical connections and contactors for signs of arcing or damage.	Professional Service Technician

RECOMMENDED ACTION		RECOMMENDED TEAM	COMPLETED
EXHAUST / MAKE-UP AIR	1	Check blower motor, bearings, shaft, and pulleys for excessive wear, lubricate.	Professional Service Technician
	2	Check amp draw on blower motor. Make corrections to belt tension to obtain proper amps.	Professional Service Technician
	3	Check electrical components and wiring.	Professional Service Technician
	4	Clean or replace filter media on make-up air vents.	Professional Service Technician
	5	Replace belts.	Professional Service Technician
	6	Open and inspect the hood exhaust ducts are free of obstruction.	Professional Service Technician
	7	Test climate control systems as applicable.	Professional Service Technician

RECOMMENDED ACTION		RECOMMENDED TEAM	COMPLETED
EXTRA	1	Inspect roof drains, clear additional debris as needed.	Professional Service Technician
	2	Check all safety and parking lot lights for proper operation.	Store Team